

COMMISSION FOR LOCAL ADMINISTRATION IN ENGLAND

The next meeting of the Commission will be held in the London Bridge meeting room on the 20th floor of Millbank Tower, Millbank, London SW1P 4QP on Tuesday 8 November 2005 at 11.00am

AGENDA

1. **MATTERS ARISING FROM THE MINUTES OF 7 OCTOBER COMMISSION MEETING**
(attached)

Minute 4: Business case for replacing Comtrac

CLA 1491 attached. To consider Ricky Duveen's report on procuring a replacement for Comtrac.

2. **COMMISSION PERFORMANCE INDICATORS: OCTOBER 2005**
(to follow as CLA 1492)

To note the PIs.

3. **BUDGETARY CONTROL REPORT: SEPTEMBER 2005**
(attached as CLA 1493)

To note the report.

4. **PROGRAMME MANAGEMENT: REPORTS ON KEY PROJECTS**
(attached as CLA 1494)

To confirm the action to be taken in the next six months on the key projects, reported to the 6/7 October Management Conference (notes of the Conference to follow).

5. **LOCAL GOVERNMENT WHITE PAPER**
(to follow as CLA 1495)

To consider the paper.

6. **AMENDMENT TO THE DISCIPLINARY PROCEDURE**
(attached as CLA 1496)

To consider/approve the proposed amendments.

7. **FOIA QUARTERLY REPORT: SEPTEMBER 2005**
(attached as CLA 1497)

To note the report.

8. **RETENTION AND DESTRUCTION POLICY**
(attached as CLA 1499)

To consider/approve the proposed revisions.

9. **SICKNESS ABSENCE QUARTERLY REPORT: SEPTEMBER 2005**
(attached as CLA 1498)

To note the report.

Confidential business

10. **ASSISTANT OMBUDSMEN'S PAY** (*exempt from FOIA under Section 36*)
(attached for Commissioners and Deputies as CLA 1500)

To consider the report.

11. **DATE OF NEXT MEETING**
11.00am, 13 December in MBT.