

# **Agenda of meeting held on 11 March 2008**

**1. Matters arising from the minutes of 29 January Commission meeting**  
(in box on right of page)

**2. Commission PIs: February 2008**  
(attached as [CLA 1630](#))

To note the monthly Performance Indicators.

**3. Budgetary control report: January 2008**  
(attached as [CLA 1631](#))

To note the monthly report and comments.

**4. IT Strategy 2008-11**  
(attached as [CLA 1634](#))

To consider the draft Strategy and approve the draft 2008/09 Plan.

**5. HR Strategy 2008-11**  
(attached as [CLA 1635](#))

To consider the draft Strategy and approve the draft 2008/09 Plan.

**6. Annual Report and Annual Review 2007/08**  
(attached as [CLA 1636](#))

To agree the approach for 2007/08 and consider the format and themes.

**7. Communications Strategy 2008-11**  
(attached as [CLA 1637](#))

To consider the draft Strategy and approve the draft 2008/09 Plan.

**8. Local Authorities Training Business Plan 2008-10**  
(attached as [CLA 1638](#))

To approve the draft 2008/09 Plan.

**9. Audit Committee: Final Terms of Reference March 2008**  
(attached as [CLA 1639](#))

To approve the final Terms Of Reference for the Audit Committee, which have been amended to reflect the Commission's September 2007 decisions on risk management (paragraphs 3.13-17) and on membership (paragraphs 4.1 – 4.4).

## **Confidential business**

**10. Budgets 2008-11**  
(CLA 1632)

To approve the 2008/09 budgets in the light of the results of staff consultation.

**11. Business Plan 2008/09**  
(CLA 1633)

To approve the 2008/09 Business Plan, in the light of the Corporate and forward planning development document which has been the subject of staff consultation.

**12. Date of next meeting**  
11.15 am, Tuesday 20 May 2008 in MBT.