

**COMMISSION FOR LOCAL ADMINISTRATION IN ENGLAND**

**Meeting of the Audit Committee – 13 December 2005  
to be held in the London Bridge Room on  
20<sup>th</sup> Floor, Millbank Tower at 9.00 am**

**AGENDA**

- 1. Apologies for absence**
- 2. Minutes of meeting – 12 July 2005 (attached)**
- 3. Matters arising**
- 4. External Audit (Baker Tilly):**

Any issues the external auditor would like to bring to the attention of the Audit Committee.

The external auditors will attend to answer any questions.

- 5. Internal Audit (PKF):**
  - i) Resources Audit (AC206)
  - ii) Business Charge Card Audit (AC207)

The internal auditors will be in attendance to present their report and answer questions.

- 6. The Annual Report on major contracts (AC208)**
- 7. Losses and Special Payments: 1 July 2005 – 31 October 2005 (AC209)**
- 8. Waiving of Financial Regulations (AC210)**
- 9. Risk Register Update (AC211)**
- 10. Any other business**
- 11. Dates of next meetings for next year**
  - **10.30 am on Tuesday 14 March 2006**
  - **10.30 am on Tuesday 11 July 2006**
  - **10.30 am on Tuesday 14 November 2006**