

COMMISSION FOR LOCAL ADMINISTRATION IN ENGLAND

**Meeting of the Audit Committee – 12 July 2005
to be held in the London Bridge Room on
20th Floor, Millbank Tower at 9.00 am**

AGENDA

1. **Apologies for absence**
 2. **Minutes of meeting – 7th March 2005 (Attached)**
 3. **Matters arising**
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PART I

4. **Tax Audit (PKF):**
 - i) VAT Report (AC197)
5. **External Audit (Baker Tilly):**
 - i) Annual Accounts 2004 / 2005 (AC198)
 - ii) Audit Opinion (AC199)

The external auditors will attend to present their report and answer questions.

6. **Internal Audit (PKF):**
 - i) Annual Internal Audit Report 2004 / 2005 (AC200)
 - ii) Change Agenda Audit (AC201)
 - iii) Resources (Local Offices) Audit (AC202)

The internal auditors will be in attendance to present their reports and answer questions.

7. **Losses and Special Payments: 1 March 2005 – 30 June 2005 (AC203)**
 8. **Waiving of Financial Regulations (AC204)**
 9. **Risk Register Update (AC205)**
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PART II

10. **Strategic Direction and Strategic Risk – discussion**
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11. **Any other business**
12. **Date of next meeting – 10.30 am on Tuesday 8th November 2005**